



### **Committee and Date**

Health and Wellbeing Board

5 July 2018

## **MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 24 MAY 2018 9.30 - 11.50 AM**

**Responsible Officer:** Michelle Dulson

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### **Present**

|                                   |   |
|-----------------------------------|---|
| Councillor Lee Chapman (Co-Chair) | PFH Health and Adult Social Care  |
| Dr Julian Povey (Co-Chair)        | Clinical Chair, Shropshire CCG  |
| Professor Rod Thomson             | Director of Public Health   |
| Lezley Picton                     | PFH Culture and Leisure   |
| Karen Bradshaw                    | Director of Children Service  |
| Rachel Wintle                     | VCSA  |
| Ros Preen                         | Shropshire Community Health Trust   |
| David Coull                       | Chairman, Shropshire Partners in Care<br>(Chief Executive Coverage Care Services) |

### **Also in attendance:**

Tanya Miles, Gail Fortes-Mayer, Debbie Vogler, Penny Bason

## **1 Election of Co-Chairs**

Councillor Lee Chapman and Dr Julian Povey were elected as co-chairs of the Board.

## **2 Apologies for Absence and Substitutions**

The following apologies were reported to the meeting by the Chair

|                         |   |
|-------------------------|---|
| Dr Simon Freeman        | Accountable Officer, Shropshire CCG                     |
| Nick Bardsley           | PFH Childrens Services and Education                    |
| Sarah Hollinshead-Bland | Service Manager, Adult Safeguarding, Shropshire Council |
| Neil Nisbet             | Finance Director and Deputy Chief Executive, SaTH       |
| Jane Randall-Smith      | Shropshire Healthwatch                                  |
| Jan Ditheridge          | Chief Executive Shropshire Community Health Trust       |
| Simon Wright            | Chief Executive, SaTH                                   |

### **The following substitutions were also notified:**

Terry Harte substituted for Jane Randall-Smith, Shropshire Healthwatch.

Ros Preen substituted for Jan Ditheridge, Chief Executive Shropshire Community Health Trust.

### 3 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

### 4 Minutes

At Minute 61, the Chair confirmed that he would invite both Claire Old, newly appointed Urgent Care Director as well as the Chief Executive of the Shrewsbury and Telford Hospital NHS Trust to a future meeting of the Health and Wellbeing Board.

#### **RESOLVED:**

That the Minutes of the meeting held on 8 March 2018, be approved and signed by the Chairman as a correct record.

### 5 Public Question Time

A public question was received from Janet Cobb, local resident in relation to the Learning Disability Mortality Review Annual Report 2017 (copy attached to the signed Minutes). In response, the Director of Public Health confirmed that STP, Future Fit and Care Closer to Home were on the agenda and he agreed to contact Ms Cobb to provide her with further information.

A public question was received from David Sandbach, local resident in relation to Shropshire Care Closer to Home. In response, the Director of Public Health confirmed that related items were on the agenda and he agreed to provide a written response (copy attached to the signed Minutes).

A public question was received from John Bickerton, local resident in relation to the Public Health Annual Report (copy attached to the signed Minutes). In response, the Chair advised that he could not address this at the meeting and therefore he undertook to respond directly to Mr Bickerton after the meeting.

### 6 System Update

- 6.i The Sustainability and Transformation Plan for Shropshire, Telford & Wrekin  
Penny Bason, the Health and Wellbeing Co-ordinator introduced and amplified the STP Programme update (copy attached to the signed Minutes). She reported the willingness of the STP System Leaders Group to work together and that Phase 1 of the Kings Fund OD had now concluded, with Phase 2 due to commence in May/June.

It was noted that a Market Place Event was being arranged for 27 June 2018 highlighting all aspects of the STP and that an invite would be sent to Members of the Board.

The Health and Wellbeing Co-ordinator reported that a presentation on Estates would be provided to a future meeting of the Health and Wellbeing Board.

Members commented on the considerable growth in the volume of paperwork for this item. The Health and Wellbeing Co-ordinator agreed to feed this back to the Director of the STP Programme, Phil Evans.

6ii Future Fit

Debbie Vogler, Associate Director Future fit gave a presentation (copy of slides attached to the signed Minutes) and updated the Board in relation to the Future Fit Programme, she also gave an update on the consultation process due to be launched on 30 May 2018.

She confirmed that Shropshire, Telford and Wrekin STP would receive £312m for its Future Fit programme from the Department of Health and Social Care. Following a pre Consultation engagement, it was confirmed that all Consultation documents had been signed off and a start date of 30 May had been agreed for a period of 14 weeks.

The Associate Director gave the background to Future Fit and how 40 ideas had been narrowed down to two options with Option 1 being the CCG's preferred option (The Royal Shrewsbury Hospital becomes an Emergency Care Site and the Princess Royal Hospital becomes a Planned Care site). She reiterated that under both options, patients would be able to access 24-hour urgent care, midwife-led services, outpatients and tests at both hospitals.

She went on to explain how different groups would be engaged, including statutory meetings, pop ups, patient groups, staff meetings and public events. Concern was raised about hard to reach groups. The Associate Director drew attention to the new Future Fit website which would go live at the beginning of the consultation ([www.nhsfuturefit.org](http://www.nhsfuturefit.org)) in order to make all information more readily available and would include a Frequently Asked Questions section to be updated throughout the consultation period. A mid-point review would take place followed by collation and analysis of responses.

In response to a query, the Health and Wellbeing Co-ordinator explained the action to be taken to ensure hard to reach groups were involved in the Consultation. The Associate Director reported that videos would be made available in GP waiting rooms etc, similar to one produced 3-4 months ago.

**RESOLVED:** That the updates be noted.

**ACTION:** That a presentation on Estates be provided to a future meeting of the Health and Wellbeing Board.

7 **Report from the HWB Joint Commissioning Group**

7i Better Care Fund Update & Performance

Tanya Miles, Head of Social Care Efficiency & Improvement, Adult Services introduced and amplified her report (copy attached to the signed Minutes) which provided an update on the progress on the Better Care Fund (BCF) development and made recommendations for taking forward the Partnership Agreement (pooled

budget), integration, and linkages with the STP and system planning. It also provided performance monitoring data for 2017/18, performance data over time and BCF Quarter 4 return (Appendices A – C respectively).

The Head of Social Care Efficiency & Improvement introduced Gail Fortes-Mayer who had recently been appointed as Executive Lead of the BCF. It was confirmed that the BCF had not yet recruited to the Manager post but that a further two posts had been agreed. The Board were informed that the Terms of Reference had been updated and were going through both governing bodies before being circulated to the Health and Wellbeing Board.

The Head of Social Care, Efficiency and Improvement drew Members attention to the quarter 4 returns set out at Appendix 3 of the report. In response to comments the Head of Social Care, Efficiency and Improvement confirmed that national targets, as well as local targets would be reported to future meetings of the Health and Wellbeing Board.

The Head of Social Care Efficiency & Improvement hoped to get the Section 75 agreement signed the following week.

**RESOLVED:**

- a) That the proposals set out in paragraph 1.6 of the report be agreed, subject to the updated Terms of Reference being agreed by the relevant Governing bodies;
- b) That the Quarter 4 return be noted; and
- c) That the new national investment in the IPS service (Enable in Shropshire) and opportunity for the STP to apply for Wave 2 funding (as described in the report) to support the population of T&W be noted.

## **8 Maternity Transformation Plans**

Fiona Ellis, the Programme Manager – Shropshire, Telford & Wrekin Local Maternity System Transformation, introduced and amplified her report which shared with the Board the work of the Local Maternity System (LMS) in delivering the five year transformation of maternity services in accordance with the national NHS England agenda.

The Programme Manager gave the background to the transformation and informed the Board how this would be achieved in order to improve choice and personalisation of maternity services and improve the safety of maternity care. A key target was to reduce rates of still birth, neonatal death and brain injury during birth by 50% by 2025, five years earlier than recommended by NHS England.

She went on to discuss the six STP delivery work streams, which included Service configuration, Perinatal Mental Health and Smoking Cessation, Weight Management and Diabetes. She then drew attention to the challenging targets set out on pages 86 and 87.

In response to a query, the Programme Manager explained that she was only presenting the Plan to the Board today as they would not be going out to consultation until the Midwife Led Unit Review had been through the assurance process.

**RESOLVED:** That the contents of both the report and Appendix A be noted.

## 9 Public Health Annual Report

Rod Thomson, the Director of Public Health introduced and amplified his Annual Health Report 2016/17, attached at Appendix A (copy attached to the signed Minutes) which gave an overview of the health and wellbeing of the population. The key message was that the population of Shropshire were generally healthier overall however there were areas where more could be done.

In comparison to other local authorities, Shropshire performed really well with people being generally healthier than other communities with higher average life expectancy. Areas where improvements could be made include smoking in pregnancy and childhood obesity.

In response to a query the Director of Public Health confirmed that there was an opportunity for the increased use of technology and he gave an example of an app for pregnant women being used to promote healthy maternity.

In response to a query, the Director of Public Health reported that there were small pockets of deprivation within Shropshire highlighted in the report and he explained the actions that were being taken to address this.

The Chairman congratulated the Director of Public Health on the performance highlighted in the report, and in relation to the increased use of technology, he drew attention to the Tech 7 Conference taking place in July and agreed to send details to Dr Povey, Clinic Chair, Shropshire CCG.

A brief discussion ensued in relation to levels of homelessness, including the increase in 16 and 17 year olds becoming statutorily homeless.

In response to a query, the Director of Public Health confirmed that a joint policy on developing data management for public health was being developed and it was hoped to have a discussion on this later in the year.

**RESOLVED:** That the contents of the Annual Director of Health Report 2016/17 be noted.

## 10 Children's Trust

Karen Bradshaw, the Director of Children's Services introduced and amplified her report (copy attached to the signed Minutes). She informed the Board that a joint Ofsted / CQC inspection was expected before the end of this calendar year.

This regular update briefing had been commissioned by the Health and Wellbeing Board from the Shropshire Children's Trust, focussed on 0 – 25 Special Educational Needs and Disabilities (SEND) and preparation for the OFSTED & Care Quality Commission Joint Local Area Inspection; the SEND High Needs Review and Development Plan; the proposed changes to children's centre services and progress on the work being undertaken on 'school readiness'. The Board were assured on the

work of the Trust and areas for closer consideration by the Health and Wellbeing Board were highlighted.

**RESOLVED:**

- a) That the Health and Wellbeing Board supports the work ongoing around preparation for SEND OFSTED & Care Quality Commission Joint Local Area Inspection and calls upon partners to engage with the revision of the 0 – 25 SEND self-evaluation.
- b) That the development plan for SEND high needs provision be noted.
- c) That the consultation on the proposed changes to children centre services be noted.
- d) That partners be encouraged to promote and disseminate the leaflets on school readiness when available.

## **11 Mental Health Partnership Board**

The report of the Director of Adult Services was introduced (copy attached to the signed Minutes) which looked at the work of the Mental Health Partnership Board. The Director of Public Health drew attention to the draft Adult Mental Health Needs Assessment, attached to the report. The document was being shared as widely as possible in order to influence the way people saw mental illness. The document set the context of both positive and negative aspects of mental illness and how common these were across the population. The Director of Public Health informed the Board that Shropshire fared relatively well compared to elsewhere.

The Director of Public Health urged partner organisations to share the document in order to both encourage discussion and to influence future commissioning and development of services.

The Chairman congratulated the Mental Health Partnership Board for its thorough piece of work which was extremely valuable and a first step towards a review of services. The Chairman informed the Board that the Health and Adult Social Care Scrutiny Committee had taken on some additional work to contribute to an emerging Mental Health Strategy.

**RESOLVED:** That the recommendations set out in the report be approved.

## **12 Shropshire Care Closer to Home**

Dr Julian Povey, Clinical Chair, Shropshire CCG introduced and amplified a report (copy attached to the signed Minutes) which provided an overview of the Shropshire Care Closer to Home programme of change that is being organised and coordinated by Shropshire CCG to achieve better value care for our population.

The Clinical Chair drew attention to the three high level phases set out in Paragraph 7 of the report. The Chairman thanked the Clinical Chair for the paper which had

been written in non-medical language. The Board welcomed the progress being made and the work being done by colleagues within the Council.

Ros Preen, Shropshire Community Health Trust reported that the Trust was a key partner in the programme and she emphasised the need to engage widely with the local community and for a commonality of approach, although some aspects were necessarily bespoke as some communities were quite different. She felt that this was a critical piece of work which had a lot of partnership support.

In response to a query in relation to where the Shropshire Clinical Commissioning Group fitted in with regard to the programme in Telford, it was confirmed that both programmes come under the umbrella of the STP but because both communities were very different and had different challenges, so slightly different approaches were being taken to each.

Ros Preen explained that although the organisation spanned both local authorities, they had been working at different paces until this review although there was not much difference in terms of aspiration and content. She welcomed the emphasis on commonality and looked forward to working on the programme in the future.

Mr David Sandbach expressed concern that the perception of a postcode lottery situation be avoided. The Chairman commented that Emma Sandbach, Public Health Shropshire was working on a locality based health needs assessment around care closer to home and other health activities which would be looking at community need, gaps in provision etc.

**RESOLVED:** That the contents of the report be noted.

### 13 **Pharmaceutical Needs Assessment**

The Board received a report (copy attached to the signed Minutes) informing it that the final Pharmaceutical Needs Assessment had been completed and published on 28 March 2018 in accordance with statutory guidance.

**RESOLVED:** To note that the final Pharmaceutical Needs Assessment had been published.

### 14 **Communications and Engagement Group**

The report of Val Cross, Health and Wellbeing Officer was received by the Board (copy attached to the signed Minutes) which provided a summary of activity for the Health and Wellbeing Board Communication and Engagement Group over the last twelve months (April 2017 to March 2018) and included an action plan for 2018-19, set out in Appendix A.

**RESOLVED:** That the Action Plan be approved.

### 15 **Exemplar development - Carers Strategy**

The report of Val Cross, Health and Wellbeing Officer was received by the Board (copy attached to the signed Minutes) which provided an update on the Shropshire All-Age Carers Strategy and Action Plan which had been agreed by the Board at its meeting in June 2017.

**RESOLVED:** That a further update be provided to the Board at its November 2018 meeting.

## 16 **Health and Wellbeing Board Work Programme**

The Work Programme was attached for information and Members were requested to let the Chairman know if there was anything they wished to include on it.

## 17 **Any Other Business**

The Director of Public Health informed the Board of an offer to make money available from the RNIB to the local Voluntary Sector Sight Loss Shropshire. He agreed to circulate the information from the Eye Care Liaison Officer and the Board expressed their support.

<TRAILER\_SECTION>

Signed ..... (Chairman)

Date: